



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF COMMUNITY HEALTH  
LANSING

JANET OLSZEWSKI  
DIRECTOR

## **MICHIGAN BOARD OF DIETETICS AND NUTRITION OCTOBER 26, 2007**

### **APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Dietetics and Nutrition met in regular session on October 26, 2007, at the Ottawa Building, 611 W. Ottawa Street, Conference Room 3, Upper Level Parking, Lansing, Michigan.

#### ***CALL TO ORDER***

Rae Ramsdell, Licensing Division Director, called the meeting to order at 10:08 a.m.

#### ***ROLL CALL***

***Members Present:***

Chris Christoph  
Eugene Magnuson  
Eileen Mikus  
Mohey Mowafy  
Coco Newton  
William Prout  
Lorraine Weatherspoon (arrived 10:15 a.m.)

***Staff Present:***

Bonnie Curtis, Secretary  
Rae Ramsdell, Director, Licensing Division  
Diane Lewis, Policy Manager, Licensing Division  
Liz Arasim, Policy Analyst, Licensing Division

***Others Present:***

Kathy DeGrow – DeGrow & Associates Inc.  
Representing the MI Dietetic Association

#### ***INTRODUCTIONS AND ORIENTATION***

Ramsdell asked board members and staff persons in attendance to introduce themselves. She stated that the first meeting will focus on gaining knowledge regarding the Department and the responsibilities of the Board. She advised that the Board would initially need to promulgate administrative rules to provide the requirements for licensure and adoption of exam and education program standards for the profession.

Ramsdell proceeded with a brief orientation and began by stressing that the primary mission of the Board is protection of the public. She explained the relationships between the Board and the Department, Bureau, Attorney General's office, Legislature, media, professional associations, and other licensees.

Ramsdell explained the Board's role in the overall process of licensing/registration, regulatory matters, rules promulgation, and health policy and legislation.

Ramsdell also covered the process of Board meetings, who typically attends Board meetings and the organizational structure of the Bureau of Health Professions.

Lewis continued with the orientation and explained the Board Support Section responsibilities; promulgation of Administrative Rules; and the role of the Board chairperson, vice-chairperson and disciplinary subcommittee (DSC) chairperson. She also referred members to the handout containing information and email addresses on the Bureau's website.

## **APPROVAL OF AGENDA**

**Motion** by Mowafy, seconded by Mikus, to approve the agenda as presented.

*MOTION PREVAILED*

## **NEW BUSINESS**

### **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**

**Motion** by Mowafy, seconded Magnuson, to nominate Newton as Chairperson.

**Motion** by Weatherspoon, seconded by Prout, to nominate Mikus as Chairperson.

**Motion** by Newton, seconded by Magnuson, to nominate Christoph as Chairperson.

A roll call vote followed:

Christoph	– Newton
Magnuson	– Mikus
Mikus	– Mikus
Mowafy	– Newton
Newton	– Newton
Prout	– Mikus
Weatherspoon	– Mikus

Mikus was elected chairperson.

**Motion** by Mowafy, seconded by Prout, to nominate Newton as vice-chairperson.

**Motion** by Weatherspoon, seconded by Mikus, to nominate Magnuson as vice-chairperson.

A roll call vote followed: Christoph – Newton  
Magnuson – Newton  
Mikus – Magnuson  
Mowafy – Newton  
Newton – Newton  
Prout – Newton  
Weatherspoon – Magnuson

Newton was elected vice-chairperson

### **ADMINISTRATIVE RULES**

Lewis stated that the board needs to determine what rules should be promulgated to establish educational and licensing requirements, including the requirement of postdegree or preprofessional experience, completion of an examination and institutional accreditation. The board requested that a draft of the proposed rules be presented for discussion at the next board meeting.

Discussion followed.

### **PUBLIC COMMENT**

DeGrow introduced herself and gave a brief overview of her background.

### **ANNOUNCEMENTS**


The next regularly scheduled meeting will be held on January 18, 2008 at the Ottawa Building, 611 W. Ottawa, Conference Room 1, Upper Level Parking, Lansing, Michigan.

### **ADJOURNMENT**

**Motion** by Mowafy, seconded by Mikus, to adjourn the meeting at 12:35 p.m.

  
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Rae Ramsdell, Director, Licensing Division

11/18/08  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Bonnie Curtis, Secretary

10-26-07  
\_\_\_\_\_  
Date Minutes Prepared